



STOCKHOLM SCHOOL OF ECONOMICS IN RIGA STUDENT ASSOCIATION

Monthly Report (January 6th - February 15th)

Presidential Couple

- Organized re-elections, chose the Chief Accountant;
- Organized 2 feedback sessions with sports.com and event.com on their events;
- Organized 3 Board meetings;
- Organized 15 individual one-on-one meetings with the VP regarding personal priorities, committee's goals, and general objectives for the following year;
- Took part in 3 meetings with Student Associations from RGSL and RBS;
- Conducted an Introductory Board Meeting with Administration;
- Conducted the first meeting with all associates;
- Organized individual meetings with associates (namely, Bus.Com associates);
- Represented the SA in the Open Doors' Day;
- Represented the SA in the Advisory Board Meeting;
- Organized the first photo shoot of the new board;
- Together with Business Committee started negotiations with new monetary partners, namely, KPMG;
- Started working on creating a united system of Summer School opportunities with Info.com;
- Started working on private tutoring platform for students with IT.com, Edu.com and Administration;
- Discussed development of Association, especially IT.com and Edu.com with Muzaffar Khan;
- Met and discussed management of the SA with Claus Nygaard (Organization and Management lecturer);

IT Committee

Finished Projects:

- Provided Board with basic IT infrastructure, such as shared Google Drive and Google Calendar;
- Conducted surveys regarding birthday announcements on the Lobby TV;

On-going Projects:

- Developing Electronic Study Room Booking project;
- Upgrading and designing SA Web Page: <http://association.lv>;
- Preparing Birthday Lists for placing them on the Lobby TV;

Sports Committee

- Renewed all weekly practices: Football, Volleyball, Basketball, Aerobics, Swimming, and Floorball;
- Introduced a new weekly practice: Table Tennis;
- Organized Winter Symposium;

Information Committee

- Created Newsletter from SA for the Insider;
- Sent the report for the Advisory Board Meeting and SA Board Meeting Minutes;
- Started conceptualizing a new system for uniting all the Summer School Opportunities;
- Elaborated the SA Evaluation & Feedback Form;
- Helped Sports.com to write rules and regulations for Winter Symposium;

Event Committee

- Outperformed Valentine's Day party and evaluated results;
- Created the outfit for Take Over party;
- Arranged place for Newcomers Camp;
- Developed basic plan for Graduation party;

Business Committee

Finished Projects:

- Fundraised soft drinks from Coca-Cola, sports drinks and energy bars from Isostar for Winter Symposium;
- Attracted Red Bull, RC cola and OneTouch thematic sponsors for Valentine's day party ;
- Negotiated together with PR. Com discounts for printing services;
- With the help of PR committee: created a proposal for non-monetary partners and updated business proposal for monetary partners;
- Assigned new Key Account Manager for SA Partner – EY;

On-going Projects:

- Conducting negotiations with the potential SA General Partner – KPMG;
- Negotiations with the potential Graduation's party sponsor – Martini;
- Developing a new fundraising strategy;
- Creating clear decision roles for associates within Business Committee;
- Fundraising for upcoming events – Takeover party, Olympic Games;
- Creating corporate gifts for SA partners;

Education Committee

- Organized collective purchase of FE calculators for Y2 students;
- Collected results from survey which was created in order to understand issues of integration of foreign students;
- Created a timeline of projects, which will be realized in Education Committee during next year;
- Developed new concept of Alumni Experience Stories project, which will involve Alumni to share their worthwhile experience with students;
- Agreed with administration to organize Internship Preparatory Week 2 this year in March;
- Organized guest lecture for high school students as a part of Riga State Gymnasium No.2 and SSE Riga cooperation project;
- Created and sent out ME evaluation form;

PR Committee

- Provided all the visuals for Elections and maintained the Elections page on Facebook;
- Took photos for Winter Symposium 2015.
- Provided all the visuals for Bloody Valentine party;
- Adjusted photos from the Bloody Valentine;
- Attracted a record party attendance (388 people “going”) on Facebook.
- Designed business cards, and presentations for the SA Board;
- Edited photos from the SA Board and Insider photo shoot.
- Designed 'the Insider' issue;
- Helped iFund, PeakTime, country managers and administration with designs.
- Collaborated with Dana Kumpiņa for updating the information about student organizations on SSE Riga website;
- Agreed on publishing the digital versions of 'the Insider' on the SSE Riga website.